

STETCHWORTH PARISH COUNCIL

c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD

Clerk: Mrs. Marilyn Strand Tel: 01638 781286

Email: clerk@stetchworth.org

Stetchworth Parish Council Full Council Meeting on

Tuesday 15th November 2022, 7:30pm

held at the Ellesmere Centre (Gredley Room)

MINUTES

Present: Cllrs Lily Whymer (Chair), Wayne Bell (Vice-Chairman), John Puddick, and Alan Sharp.

Clerk: Mrs Marilyn Strand.

There were no members of the public present.

The meeting was opened at 7:35pm.

66/22/23 To receive & approve apologies for absence

Cllrs Piers Saunders, Sarah Breen and Alastair France (personal).

67/22/23 To Receive Declarations of Pecuniary and non-Pecuniary Interest

None.

68/22/23 Open Forum for Public Participation

None.

69/22/23 To Approve the Minutes of the Meeting held on 18th October 2022

The minutes of the meeting were approved as a true record and signed by the Chairman.

70/22/23 Matters Arising including reports from the Clerk and Councillors (for information only)

(a)

- Website and Facebook updates – the newly purchased photographs have been updated to the PC's website and Facebook page. Councillors were asked to send in photos of the parish and/or events so that the pages can be updated regularly.
- Cemetery tree work – scheduled for 23rd November. This will have to be re-scheduled due to a funeral on that day.
- Parking issues – Cllr Whymer will put a piece in the newsletter encouraging residents to park considerably, not on pavements, near junctions or facing the wrong way.

71/22/23 The Ellesmere Centre

(a)

Ellesmere Centre Report – Cllr Whymer reported the following: -

- The Christmas Fair is taking place this Sunday.
- A drinks reception was held last Friday for all those who volunteer at the Centre.

(b)

To consider request from Newmarket Joggers to use recreation ground for the start and finish of the Newmarket 10k road race, 25th June 2023 – AGREED.

It was noted that the parking was marshalled very well at last year's race.

72/22/23 District & County Councillors' Reports

District & County Cllr Alan Sharp reported the following: -

- The Ellesmere Centre has now officially opened as a warm hub on Mondays and Wednesdays. There are now about a dozen warm hubs across the district.
- Buses – Stephenson's have taken over many of the routes cut by Stagecoach but are struggling to employ enough drivers to cover them, with some services being cancelled. There have been some problems with buses not arriving but the situation is improving. Some of the timetables are also proving problematic for people trying to travel from Ely to Cambridge as the buses do not connect at the right time in Newmarket.
- CCC has a potential budget gap of £28m. The mini-budget is awaited this Thursday to see if Council's will be allowed to raise their Council Tax by more than 2.99% (plus up to 2% for adult social care) which it is currently capped at.
- CCC has adopted an HGV Policy to manage HGV movements across the county. It is hoped this will help to reduce the speed of HGV vehicles, particularly as they travel through towns and villages. There has been a noticeable increase in HGV movements through Newmarket whilst there has been roadworks on the A14.

73/22/23 Finance - to approve accounts for payment: it was proposed by Cllr Whymer and seconded by Cllr Bell that the following payments be made: -

Ref:	Payee/Item	Chq. no	Total	Exc. VAT
(1)	Clerk's salary – Nov 22	SO	£335.18	
(2)	Clerk's expenses Oct-Nov 22	BACs	£70.19	
(3)	Opus Energy (street lighting) – Sep 22	DD	£36.25	£34.52
(4)	The Ellesmere Centre – room hire (Oct 22)	BACs	£30.00	
(5)	RH Landscapes – Oct 22	BACs	£144.00	£120.00
(6)	TBM – hosted email address 2022-23	BACs	£129.60	£108.00
(7)	Peter Gergely – parish photos PAID	BACs	£30.00	
(8)	Petty cash top up	Chq	£30.46	
		300002		
Total payments for the month:			£805.68	

(b) To note monies received: - none.

(c) To consider and approve Q2 accounts and bank reconciliation – NOTED.

(d) To consider draft budget 2023-24 – NOTED with the following comments: -

- The PC has CiL money available which has to be spent on infrastructure related to growth and development. The Clerk will enquire as to whether some of this can be spent on improving internet speed at the Ellesmere Centre, and Councillors were asked to bring back any other ideas as to how the funds can be spent.
- A quotation for a new street light in Church Lane will be obtained and added to the budget.
- A quote will be obtained for a new laptop and Microsoft 365 package.
- Coronation – funds may be set aside for celebrations in conjunction with the Ellesmere Centre and Dullingham Parish Council.
- The Clerk will ask Burwell PC how much the crushed limestone path around their recreation ground cost so that this can be considered.

The final budget and precept will be agreed at the December meeting.

74/22/23 Administration

(a) To review and approve Risk Management Policy – AGREED.

(b) CONFIDENTIAL – to consider NALC pay review 2022-23 – this item was deferred to the end of the meeting.

75/22/23 Planning

(a) To receive planning application decisions and tree works: - none.

(b) To consider planning applications received – none.

76/22/23 Community Matters/General Maintenance

(a) Handyman – the path adjacent to 5 Coopers Close needs clearing. Sanctuary Housing need to cut back the overgrown vegetation from no. 5 which is currently empty.

(b) Hedgerows on Tea Kettle Lane and adjacent to Mill Lane footpath – Cllr Breen: this item was deferred to the next meeting.

(c) To consider quotation from RH Landscape & Maintenance Services for hard cut back of hedgerow abounding south and east of recreation ground: this item was deferred to the next meeting as a quotation had not yet been received.

(d) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting – none.

77/22/23 Correspondence for Information

(a) ECDC re: information regarding elections 2023 – NOTED.

78/22/23 Date of Next Meeting & Matters for Future Consideration

20th December 2022

Ellesmere Centre trees and fencing.

Leaflet drop to advertise for Councillors.

Coronation – Councillors to bring ideas for celebrations to the next meeting.

Local Highways Initiative.

The Clerk left the meeting at 8:55pm.

74/22/23 CONFIDENTIAL – to consider NALC pay review 2022-23 – it was AGREED to raise the Clerk's pay in line
(b) with NALC's recommended rises and to backdate the rise to 1st April 2022.

The meeting was closed at 9pm.

Signed: Approved and signed by the Chairman

Dated: 20th December 2022

Statutory powers relating to this month's payments:

- (1-2) Local Government Act (LGA) 1972, s.112
- (3) Parish Councils Act 1957, s.3; Highways Act 1980, s.301
- (4) LGA 1972, s.111
- (5) Open Spaces Act 1906, ss.9-10; LGA 1972, s.214;
- (6-8) LGA 1972, s.111